

Manual Voting Guidelines



**SACCAWU NATIONAL PROVIDENT FUND (SNPF)  
2021/22 BOARD OF TRUSTEES ELECTIONS**

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**Dear SNPF Member**

The first phase of the SNPF voting process, namely e-Voting and SMS/USSD, concluded on 17 February 2022. Eligible members, with no internet access or cell phone, can now make your voice heard in the selection of Trustees to the new Board of the SACCAWU National Provident Fund.

**IMPORTANT INFORMATION ABOUT VOTING IN YOUR REGION**

Manual voting will now be conducted at the designated voting stations as per the dates listed below. All voting stations will be open between 08h30 and 17h00 on voting days. Kindly check the dates in your region.

REGION	VOTING STATION	DATES
<u>KwaZulu- Natal</u>	1. Durban	7 <sup>th</sup> and 8 <sup>th</sup> March 2022
	2. Empangeni	7 <sup>th</sup> and 8 <sup>th</sup> March 2022
	3. Pinetown	7 <sup>th</sup> and 8 <sup>th</sup> March 2022
<u>Western Cape</u>	1. Cape Town	7 <sup>th</sup> and 8 <sup>th</sup> March 2022
	2. Bellville	7 <sup>th</sup> and 8 <sup>th</sup> March 2022
	3. Somerset West	7 <sup>th</sup> and 8 <sup>th</sup> March 2022
<u>Eastern Cape</u>	1. Mthatha	9 <sup>th</sup> and 10 <sup>th</sup> March 2022
	2. East London	9 <sup>th</sup> and 10 <sup>th</sup> March 2022
	3. Port Elizabeth	9 <sup>th</sup> and 10 <sup>th</sup> March 2022
<u>Northern</u>	1. Makhado	9 <sup>th</sup> and 10 <sup>th</sup> March 2022
	2. Polokwane	9 <sup>th</sup> and 10 <sup>th</sup> March 2022
	3. Tshwane	9 <sup>th</sup> and 10 <sup>th</sup> March 2022
<u>Free State/ Northern Cape</u>	1. Kimberley	14 <sup>th</sup> and 15 <sup>th</sup> March 2022
	2. Botshabelo	14 <sup>th</sup> and 15 <sup>th</sup> March 2022
	3. Welkom	14 <sup>th</sup> and 15 <sup>th</sup> March 2022
<u>Northwest/Vaal</u>	1. Mafikeng	14 <sup>th</sup> and 15 <sup>th</sup> March 2022
	2. Vanderbijlpark	14 <sup>th</sup> and 15 <sup>th</sup> March 2022
	3. Klerksdorp	14 <sup>th</sup> and 15 <sup>th</sup> March 2022



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<u><b>Mpumalanga</b></u>	1. <b>Nelspruit</b>	<b>16<sup>th</sup> and 17<sup>th</sup> March 2022</b>
	2. <b>SANParks, Skukuza Camp, Kruger National Park</b>	<b>16<sup>th</sup> and 17<sup>th</sup> March 2022</b>
	3. <b>Witbank</b>	<b>16<sup>th</sup> and 17<sup>th</sup> March 2022</b>
<u><b>Witwatersrand</b></u>	1. <b>Ghandi Square</b>	<b>16<sup>th</sup> and 17<sup>th</sup> March 2022</b>
	2. <b>Roodepoort</b>	<b>16<sup>th</sup> and 17<sup>th</sup> March 2022</b>
	3. <b>Kempton Park</b>	<b>16<sup>th</sup> and 17<sup>th</sup> March 2022</b>

## MANUAL VOTING RULES AND PROCEDURES

- Only eligible members of the SACCAWU National Provident Fund (SNPF) can vote.
- Each region will have its own ballot and a member can only vote for a nominated candidate for the region to which he/she belongs.
- Kindly present your South African ID or passport to the presiding officer.
- You may vote for a maximum of ONE (1) candidate of your choice on your region's ballot.
- Vote by making a cross (X) in the box on the right-hand side of the candidate of your choice.
- Please note that you can only vote once. No duplicate votes will be allowed.
- The First-Past-the-Post principle applies and the candidate with the most electronic and manual votes is the winning candidate; and, the second candidate past-the-post will be the Alternate Trustee on the Board.
- Do NOT spoil your Vote. However, should you make a mistake the presiding officer will issue you with a new ballot once you've handed over the spoiled ballot paper to the presiding officer.
- Spoilt ballot papers shall be removed from the valid papers and recorded separately.
- A ballot paper will be deemed to be spoiled and excluded from the determination of results if:
  - √ it is not the official ballot paper issued by EISA;
  - √ it has more than one (1) voting marks made on it;
  - √ the ballot paper has been marked such that it is impossible to determine who the votes have been cast for; or,
  - √ it indicates the identity of the voter or has anything written on it besides the mark.

**NB: If you have cast your vote via the online platform or USSD you will not be able to cast your vote at a polling station in your region.**



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Should you require any assistance regarding the manual voting process kindly contact the **EISA Chief Electoral Officer, Ms Crystal Africa during office hours 08h30 – 16h30, Monday to Friday.**

**toll-free number: 0800 11 43 73 (from landline numbers only)**  
**WhatsApp: +27 62 929 6014**  
**Email: snpf2021election@eisa.org**

## **COMPLAINTS AND OBJECTIONS MANUAL VOTING**

Any complaints and objections in relation to the manual voting process must be lodged in writing and emailed with the Chief Presiding Officer for the SACCAWU National Provident Fund (SNPF) election process, Ms. Crystal Africa via email on snpf2021election@eisa.org.

Complaints and objections during the manual voting period will be received until 4pm on Tuesday, 22 March 2022. Any complaint and/or objection received after the stipulated closing date and time will not be considered.

All complaints and objections will be reviewed by the Chief Presiding Officer in consultation with the SNPF Election Task Team and responses to complaints and objections will be provided.

Objections to the election results must be submitted within 48 hours after the official announcement of the election results to members.

We thank you for your participation in the **SNPF 2021/22 BOARD OF TRUSTEES ELECTION.**

